

(Form –I)

**SUO MOTO DISCLOSURE UNDER SECTION 4(1)(b)  
REPORTING YEAR: 2023-24**

Sl No.	Department	No. of Public Authorities	No. of Public Authorities which published the 17 Manuals under Section 4(1)(b)	No of Public Authorities which updated the 17 Manuals during the year	No of Public Authorities which displayed the 17 Manuals Online
(1)	(2)	(3)	(4)	(5)	(6)

(Form –II)

**DESIGNATION OF PUBLIC INFORMATION OFFICERS/APPELLATE AUTHORITIES  
REPORTING YEAR: 2023-24**

Sl No.	Department	No. of Public Authorities (offices/Institutions)	No. of Public Information Officers Designated	No of Assistant Public Information Officers Designated	No of Appellate Authorities Designated
(1)	(2)	(3)	(4)	(5)	(6)

(Form – III)

**DISPOSAL OF INFORMATION REQUESTS BY PUBLIC INFORMATION OFFICERS  
REPORTING YEAR: 2023-24**

Name of the Department	No. of Requests Pending at the end of Last Year	No of Requests Received during the year	Total No. of Requests	No of Requests Disposed	No of Requests Rejected	No. of Requests deemed to be Refused under Section 7(2) Failed to provide within 30 days)	% of Cases Access to Information Denied
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

(Form – IV)

**INFORMATION REQUESTS REJECTED BY PUBLIC INFORMATION OFFICERS  
REPORTING YEAR: 2023-24**

Name of Department	Total No. of Requests Rejected	No. of Requests Rejected under Section 8	No. of Requests Rejected under Section 9	No. of Requests Rejected under Section 11	No. of Requests Rejected under Section 24	No. of Requests Rejected Other Sections
(1)	(2)	(3)	(4)	(5)	(6)	(7)

**(Form – V)**

**DISPOSAL OF FIRST APPEALS BY DESIGNATED APPELLATE AUTHORITIES  
REPORTING YEAR: 2023-24**

Name of the Department	No. of First Appeals pending with Appellate Authorities on 1.4.2023	No. of First Appeals preferred during the Year	Total No. of First Appeals with Appellate Authorities (2+3)	No of First Appeals Disposed	No of First Appeals Rejected	% of First Appeals Rejected	No. of First Appeals pending for more than 45 Days.
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

**(Form – VI)**

**PENALTIES IMPOSED & COLLECTED  
REPORTING YEAR: 2023-24**

Name of Department	Penalties imposed in previous year, pending for collection	Details of Penalties Imposed by Information Commission under Section 20(1)	Total	Details of Penalties Collected

**(Form – VII)**

**DISCIPLINARY ACTION TAKEN AGAINST OFFICERS IN RESPECT OF  
ADMINISTRATION OF RTI ACT REPORTING YEAR: 2023-24**

Name of Department	Details of Disciplinary Action Recommended by the State Information Commission under Section 20(2)	Details of Disciplinary Action Taken based on Recommendation of Information Commission	Other Disciplinary Actions Taken (Other than those recommended by Information Commission)

**(Form – VIII)**

**SUMMARY COSTS, FEES & CHARGES COLLECTED BY PUBLIC AUTHORITIES  
REPORTING YEAR: 2023-24**

Name of Department	Cost Collected: Section 4 (4)	Fee Collected: Section 6 (1)	Fee Collected: Section 7(1)	Fee Collected Section 7(5)	Other Charges Collected: (Specify)	Total Collection
(1)	(2)	(3)	(4)	(5)	(6)	(7)